



Effective January 1, 2011

COUNTY PROPERTY TEMPORARY SIGN / BANNER

- 1.) Banners or Signs erected in Stearns Park will be limited to Non-Profit Organizations in Polk County (including govt. entities). No commercial or political sign can be erected.
- 2.) Only two banners or signs can be erected in the park at any given time – period. Signs will be allowed on a first come, first served basis.
- 3.) No Banner (sign) can exceed a size of 10 feet in length and 3 feet in width
- 4.) Banners or signs **CANNOT** be erected for more than 30 days before an event. Failure to comply will result in the banner or sign being removed.
- 5.) All signs should be taken down within 7 days after the event. It is the responsibility of the sponsoring organization to remove the sign to remove the signs.
- 6.) Permission to erect banner / signs must be acquired by contacting the County Manager's Office in the Womack Building at 40 Courthouse Street, Columbus, NC, 828-894-3301 ext. 8. Check with Columbus Town hall to determine if you need a sign permit.

ORGANIZATION NAME: _____

CONTACT PERSON: _____

DATES NEEDED FOR SIGN: _____

PHONE NUMBER: _____ EMAIL: _____

MAILING ADDRESS: _____

APPLICANTS NAME: _____

SIGNATURE: _____ DATE: _____